Student Financial Services
G-1 Parker Hall, 300 W. 13th Street
Rolla, MO 65409
P: 573/341-4282 F: 573/341-4274

SATISFACTORY ACADEMIC PROGRESS (SAP) APPEAL FORM
For Requesting Reinstatement of Financial Aid

Student Information

First Name:_____ M.I.:_____ Last Name:_____

Student ID:_____ Email:_____ Phone: _____

Appeal Acknowledgments (Check all fields to confirm you understand – All fields are required)

☐ I have reviewed the Satisfactory Academic Progress (SAP) Policy on-line at sfa.mst.edu/resources/policies/.

☐ I understand I have been asked to appeal for failure to meet one or more SAP requirements, which include a minimum GPA, completion of 75% of all attempted credit hours, and/or exceeding the maximum time frame for completion of my program.

☐ I understand I may be asked to provide additional documentation to support my reason for the appeal.

☐ I understand that I must submit the appeal statement on the second page to complete this form.

Appeal Considerations

- Appeals must be submitted *before* the last two (2) weeks of the semester to be considered. If submitted in the last two (2) weeks, the committee will review as time permits.
- You will receive notification by Missouri S&T email once the SAP Appeal Committee has reviewed your appeal for a decision.
- Students who have lost financial aid eligibility may regain Satisfactory Academic Progress requirements without the use of financial aid programs.

By signing below, you acknowledge that you have read and will meet the requirements listed above.

Student Signature _____ **Date** _____

Return form to Student Financial Services
In-person/mail: G-1 Parker Hall
300 West 13th Street
Rolla, MO 65409-0250
Fax: 573.341.4274
Submit in Joe'SS: Secure Document Upload (QR Code provided)

Appeal Statement

Please provide in 750 words or less an explanation of:

1) **why you did not meet SAP requirements,**
2) **what changes have or will occur which will enable improvement, and**
3) **what requirements are needed to regain satisfactory academic progress:**